



new mexico music commission  
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## Draft Meeting Minutes

*10 November 2020*

### I. Roll call and introductions

Meeting was called to order at 1:05 PM MST. In attendance NMMC: Chair Carlos Medina, Secretary Jose Ponce, Commissioners Buddy Abeyta, Jir Anderson, Tom Frouge, Keith Langerman, Derrick Lee, Busy McCarroll, D'Santi Nava, Jennifer Rogers, Dustin Seifert, Tracy Whitney, and Zenobia; DCA: Deputy Secretary Nick Schiavo, Special Assistant to the Secretary Jane Egan; Attorney General's Office: Assistant Attorney General Christopher Moander; NMMC Foundation: President David Schwartz; NMA: Arts Commissioner Nancy Cooper, Executive Director Michelle LaFlamme Childs, NMMC Administrator Thomas Goodrich. Commissioner Neil Swapp was unable to attend. Egan left the meeting at 2:52 PM. Whitney left the meeting at 3:03 PM.

Chair Medina asked all in attendance to briefly introduce themselves. Schiavo officially welcomed new commissioners.

### II. Briefly review online voting procedures

Goodrich introduced parliamentary procedures. Medina outlined Zoom voting procedures.

### III. Consider approving agenda

Ponce moved to approve the agenda, Frouge seconded the motion, and the agenda was approved by unanimous roll call vote.

### IV. Consider approving minutes

Medina moved to approve the 14 August 2018 minutes, Abeyta seconded the motion, and the minutes were approved by unanimous roll call vote.

### V. Introduction of pre-existing Music Commission programs and services

Goodrich briefly reviewed: NM Tour, Art2Art, Platinum Music Awards, Student Musician Spotlight, NM Music directory, Notable New Mexicans, Songs about NM, and the commission's Facebook promotion program.

**Deliverable:** Each commissioner shall review in-depth the above programs before the 12 January 2021 regular meeting, in preparation for development of a new strategic plan.

### VI. Sunshine laws training

Moander-delivered training of Sunshine laws including the open meetings act, government conduct act, the role of the board counsel, attorney/client privilege, rule making, inspection of public records, COVID restrictions, closed meetings, inspections of public records. Whitney asked about e-mail accounts for music commissioners. Frouge asked about continued participation via virtual attendance after COVID crisis ends. Egan says the practice will be allowed. Frouge asked about honorariums and

grants. Moander agreed to follow up one on one with Frouge. For publications on these subjects, go to <https://www.nmag.gov/publications.aspx>

VII. Review of governing documents

Medina briefly reviewed the commission's governing documents: Executive Order, Music Commission Act, Bylaws, and 2016-2018 Strategic Plan. He clarified that the Music Commission Act replaced the 2005 Executive Order when it was enacted by the Legislature in 2009.

**Deliverable:** Each commissioner shall review in-depth the 2016-2018 Strategic Plan's Goals and Objectives and Planning Process before the 12 January 2021 regular meeting, in preparation for development of a new strategic plan : [Goals and Objectives](#) | [Planning Process](#)

VII. Discussion of Music Commission officers' roles and January 2021 elections

Medina reviewed roles of commission Vice President and Secretary. He invited commissioners to consider serving and announced nominations and elections will take place at the January meeting. Goodrich suggested those interested in serving contact Chair Medina to discuss and express interest.

VIII. New Commissioner Orientation debrief

Goodrich-Commissioners are tasked with reviewing orientation materials on the website. We will be asking for ideas for a strategic plan. We would like to re-start the student musician spotlight.

**Deliverable:** Each commissioner shall review in-depth the Student Musician Spotlight (SMS) program and facilitate one (1) nomination before the 12 January 2021 regular meeting : [SMS overview](#) | [SMS nomination form](#).

IX. Resolution to accept the Open Meetings Act

Ponce moved to accept the resolution, Abeyta seconded the motion, and the resolution was adopted by unanimous roll call vote.

X. New Mexico Music Commission Foundation Introduction and Overview

Schwartz read a History of the NMMCF from his personal perspective and discussed the Platinum Music Awards, music in elementary schools, and the foundation's newly launched music business Mondays project.

Meeting adjourned 3:22 PM MST.

**Next meeting is Tuesday 12 January 2021 1-3 PM MST via Zoom.**