

Platinum Music Awards – Sample Letter of Recommendation

The sample below is provided to give you a general idea of the type of information we're seeking from the three letters of recommendation you will submit with your nomination. Feel free to adapt the content to make the letters your own; the sample we've provided need not be followed verbatim. Shorter is better – keep each recommendation to a few paragraphs that fit easily on one page.

Date

New Mexico Music Commission
Platinum Music Awards

Dear Platinum Music Awards Selection Committee,

It's my absolute pleasure to recommend [Nominee's name] for the New Mexico Music Commission's Platinum Music Award.

[Briefly describe your relationship to the nominee and how you know each other.] [State the length of time you've known the nominee].

[Briefly describe the nominee's character.]

[Briefly describe the nominee's specific musical genre(s) and/or expertise in their field.] [Note a few highlights of their career.]

[Nominee] has been actively involved in New Mexico's music industry for [number] years and is well-known [name specific communities in New Mexico where the nominee is well-known/performs regularly, or if applicable, state they are known statewide, nationally, and/or internationally].

Without a doubt, I confidently recommend [Nominee] to receive a Platinum Music Award. As a dedicated and talented [musician, educator, patron of the Arts, etc.] who has dedicated their life's work to music, I know that [he/she] is worthy of the Music Commission's highest recognition.

Please feel free to contact me at [your phone & email address] should you like to discuss [Name]'s qualifications and experience further. I'd be happy to expand on my recommendation.

Best wishes,
[Your Name]